



Brooks County Commissioners
610 S Highland Road,
Quitman, GA 31643
Phone 229-263-4747

February 11, 2025

TO: All Interested and qualified applicants

SUBJECT: Opioid Settlement Funding Request Requirements

The Brooks County Commissioners welcome all qualified applicants who wish to obtain a portion of the Opioid Settlement Funding that we have available. The regulations for use of this funding are spelled out in the settlement agreement. Applicants are expected to know the agreement parameters and encouraged to seek advice and counsel from their legal consultants and attorneys before applying to ensure their plan is qualified.

The Brooks County Commissioners require a full strategic business plan from all applicants that consists of at the bare minimum:

- **A Vision Statement (What the plan is about) that must be a vision for permitted use (opioid abuse mitigation, education, treatment, etc.). It must contain a statement certifying that the applicants have reviewed the permitted uses and certifies that the proposal meets those permitted parameters.**
- **A Mission or summary of the overall purpose of the plan (1 paragraph)**
- **3-5 Broad Goals that will lead to the success of the vision and mission**
- **9-15 Objectives that meet the SMART (Specific, Measurable, Attainable, Relevant, and Time Based) criteria and are in line with the assigned goals they fall under**
- **9-15 Strategies assigned to the workforce that align with the specific Objectives that fall under.**
- **An environmental study of the internal and external situation surrounding the plan (SWOT analysis)**
- **Measurable objectives that will be in place to evaluate the plan over its proposed timeframe.**
- **Sustainability plan for funding after the startup.**

These items should be placed in a easy to read and understand packet in the order listed above. All packets received will be evaluated by legal counsel for the Brooks County Commissioners and then presented to the board for their consideration and final determination. There may be more than one recipient if the Board deems it appropriate. All packets must be received in the Brooks County Administration Office by March 14th, 2025 at the close of business.

Sincerely,
The Brooks County Board of Commissioners